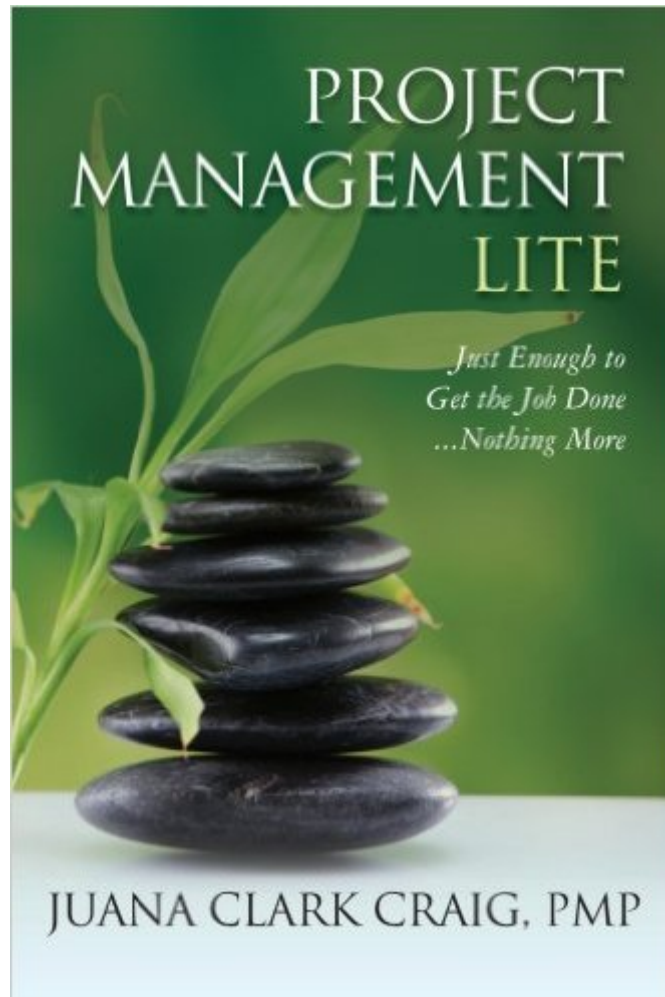# Project Management Lite: Just Enough To Get The Job Done...Nothing More

Synopsis

Get your projects done without having a Masterâ ™s Degree in Project Management There is no shortage of books on project management, yet most of those guides are weighed down with tiresome project management-speak and heavy process. This easy-to-use, step-by-step, plain English guide to project management shows readers how to hit ground running and nail the completion of projects. For beginners who find themselves in charge of a project but have no clue where to start or those who are struggling or feel overwhelmed, Project Management Lite focuses less on the theory and more on the action with simple worksheets and checklists. Author Juana Clark Craig, PMP, draws on over twenty-five years of project management experience gained while working in Fortune 500 companies to deliver a minimalistic approach to managing your projects without the mumbo-jumbo of traditional project management techniques.

Book Information

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Customer Reviews

This barely qualifies as a book. Line spacing is crazy, number of empty pages is too high, but still - I liked the "book".This should have been a blog post at best, 5 or 10 pages could have described everything perfectly.Comes down to few good checklists and guidelines, and the humor is there, in a OK manner. :)Seriously - I'm a slow reader, and I read this thing in 1 hour.Half way through I thought I wouldn't like it, because it was too simple and not "serious enough", but at the end I felt happy and glad that I read it.Nice little afternoon booky. :)Def not worth $15+ (with the shipping), but it's worth the Kindle price of few bucks.

Disclosure: I'll say up front that I know the author and really appreciate what she has tried to do here.This book bypasses the overly technical language found in most project management books to deliver a step-by-step, plain English approach to project management. This is refreshing as most project management books focus on the approach espoused by the Project Management Institute and found in training for the PMP, which is heavy handed and complex. This often dooms projects to failure from the get-go because the vast majority of organizations do not have sufficiently mature processes in place to support a complex and heavy approach and most projects don't require them in the first place. This book gives practical guidance for project management, from planning to completion, that can be applied to virtually any project and is sufficient for most small to large but not overly complex projects.

You'll keep going back to this guide. There are useful forms and sheets for organization. It's got some humorous but useful quotes, not full of jargon or throat clenching language. It's a series of steps and checklists that help with all aspects of a project, from keeping on track to remembering to pay bills.

As other people said, this book resumes all the technical knowledge into an easy guide; suitable for most of the projects a professional has to manage, forgetting to fullfill unnecessary requirements. The most important part is the emphasis the author makes on the need to get a complete vision or scope of the project. With this information the project manager is able to create his or her own vision of the expected results. Also the need to make a good planning is very good. It is very important to invest time in planning in order to have a good reference of what has to be done. The book includes example forms and checking lists to complete each phase of the work. Probably you are going to have some doubts after reading it, but you won't get lost. Maybe you will be in situations not specified here, but as the author says, Start and do the job. Learning is also part of a project. Don't forget, the communication to the stakeholders is one of the most important part of the project.

I bought this book at 11:30 at night and by lunchtime the next day had finished reading it and already had a Project Charter written for the first project of my husband's gaming company. This book makes project management less intimidating! It has no scary technical terms, and lays out what you need to do to plan almost any project and make sure it gets from start to finish. It's a quick, fun read and the worksheets and checklists are very helpful. So glad that I bought this book! You can even get the worksheets and checklists as .doc files off the book's website (you have to sign up

for the mailing list, but then you can download all the sheets and have them ready to edit).

The best thing about this book is that it presents a bare-bones approach to project management. This is perfect for most projects and for people who must manage projects in addition to their regular work. It includes some very helpful forms. It is a fast read but a comprehensive and very useful materials. I initially bought the Kindle version, but decided to purchase a hard copy in addition to the Kindle version. Highly recommend for for most projects and managers.

The best thing I got out of this book is that I don't need a dedicated PM program to manage my projects. It's written just for schmucks like me who have the occasional small project. I'm fine just using to-do lists. So glad to have that permission.

I'm new to project management and began reading this book a few weeks before I was scheduled to take an intensive 3-day training course on the subject. Unfortunately, I was not able to finish this book before completing the class. Since I ended up finishing the book after my class, it's hard for me to separate what I learned from the book and what I learned from the class. However, this book is a great first read for someone new to the subject since it's light on complex theory and examples, but it gives you just enough to start acting on the information, including templates and forms. You can easily read it in a couple sittings. Since the book is quite brief, I consider it mostly useful for small work projects or maybe a personal project (small home improvement, hobbies, etc.). After reading this book, if the subject catches your interest, I would then suggest you find more intensive books or classes before biting off a big project.

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